

GUIDE FOR DEVELOPMENT OF ASSIGNMENTS

Dear Student:

Once *AIU* has approved the curriculum design proposal, you may begin to develop the assignments one by one. The university reserves the possibility of complementing them, of simplifying them, of integrating them and/or of eliminating those according to the conduciveness of the process while there are being developed, for the optimal learning experience to you.

In all the cases, the development will be focused on incorporating culture, administering resources of an optimal way, and internationalizing its diffusion and application of being possible.

Provided below are some of the alternatives that exist for the development of the assignments, which you can complement them with that described in the Curriculum Proposal with everything based on: its approach, in agreement with its idiosyncrasy and prospective of life:

1. Investigation publishable in magazine or an International forum of the specialty.

(This option extended next)

The objective of *AIU* it is to try that the capacity of each one of the students are recognized to open doors. By the same, we ask that your projects have a regional and world-wide recognition. We know and we think that your contributions will be of much aid; by this, we require that the project is published in some magazine, newspaper and/or other means (TV, radio, Internet, etc.). Before the accomplishment of your work consult it with the corresponding source to know the requirements that are due to accomplish it. Once published, we requested that you send a copy to *AIU* for filing and diffusion.

2. Practical case that is developed and/or to which you have access to the information.

(This option extended next)

If you, within your work area, are making a project to benefit and/or to increase your institution, this one could be presented/displayed to *AIU* and it will be taken like an assignment. In some specific cases for other students, it has been accepted as Thesis depending on the originality, content, and relevance of the assignment.

3. Cases of clients and/or those in which you are advisor. *(This option extended next)*

In the case of you being advisor or assessor of some project and/or institution in which you have taken part, transcribe your experiences, so that they can generate credits. Remember that AIU revalidation of the labor experience in credits academic.

4. Self-examination of the subject with 20 to 50 questions with answers of multiple options that demonstrate your learning of the subject. *(This option extended next)*

Create the examination imagining that you are the student who will have to answer it, handling certain degree of complexity. The objective of AIU is that you can and you have the necessary information so that in the future, you can transmit it being professor or adviser with your experiences and your exercise helps to extend the panorama. The best confirmation of learning is the capacity to self-examine ones self.

5. Patent of the subject in question. *(This option extended next)*

The experience of AIU is that each investigation, discovery, and/or complementation must have a benefit, personnel, economic, and moral. By this, obtaining the Patent for your project will indicate having the security to obtain recognition and repayment that is deserved.

6. Publication of a book or article on the topic. *(This option extended next)*

A way to transmit the objective of your project is through a book or article in a magazine (this one can get to be your Thesis). With this, you will help many people to know expectations for additional growth, being shaped for knowledge. In addition to fulfilling the objective of the Doctoral level of creation and unpublished diffusion that extend the cultural heap of the surroundings.

7. A combination of previous options. *(This option extended next)*

This concept talks about the option that the student in each assignment can arrive at the use of a combination of previously given alternatives.

Have a great day and good luck with your assignments.

Sincerely,

Academic Department
[Atlantic International University](#)

NOTE: We recommend that in all assignments must be consistent with the “[Interactions of the Students with the University](#)” in chapter 3 taking into account that includes a declarative level:

1. Title page
2. Index
3. Enumeration of pages.
4. Cover the 7 basic questions in the course of your subject, What? Who? When? Where? How? Why? So that? (not concerning the order)
5. Diagrams and/or schemes and/or correlative Matrices and/or comparative tables.
6. Statistics (optional depending upon the subject)
7. Deepening of the subject
8. Practical examples and/or cases.
9. Scientific and Technological advances.
10. Justification of subjective and objectively writing, qualitatively, and quantitatively.
11. Lived experiences.
12. How the treated subject is seen local level, regional, national and/or world- wide.
13. Advantages and disadvantages
14. Conclusions
15. Your opinion
16. Bibliography, citations, and appointments (6 years back at the most) in case of using support from WebPages, specify the place exactly and copied paragraphs. You could use as support our Web www.aiu.edu in online resources, in student resources, career resources and/or assignments where you will find around 1.500 courses for your support of equal way in our [Virtual library](#).
17. A brief examination of 10 to 20 questions with multiple option with its answers.
18. To complete “the next list to review on your own the value of the document expressed in interactions or chapter 3.1.1. of your [Doctorate's Student Handbook](#).

Self-Assessment Checklist to determine the worth of your assignments

Before you submit any paper, please use this page to determine on your own whether you did a good job or not. If there are more than 2 items You cannot verify within your document, then, please make the appropriate corrections in order to earn credit for the assignment.

- _____ I have a cover page quite similar to the sample on either Page 5 or on Page 6 of the Supplement.
- _____ I included a table of contents with a corresponding page number for each item.
- _____ I included an abstract of the document (only for the thesis).
- _____ I followed the outline proposed on pages 7 & 13 of the Supplement with all or most sub-titles.
- _____ The length of my introduction and my conclusion is commensurate with the size of my document.
- _____ I used references throughout the document as suggested on page 8 of the Supplement.
- _____ My references are listed in alphabetical order at the end as suggested on page 8 of the Supplement.
- _____ Every title mentioned in the text appears in my list of references or vice-versa.
- _____ I have a detailed illustration of the point of view I am trying to defend.
- _____ I used a set of appendices at the end with graphics or other types of supporting documents.
- _____ I used graphs, charts, and/or statistics to further scientifically clarify my ideas.
- _____ I have at least 50 pages of text (15 minimum if not a thesis) except if advised otherwise.
- _____ I have at least 70 pages of text (20 minimum if not a thesis) for a terminal degree.
- _____ Every section of my document followed a logical sequence (1, 2, 3...)
- _____ I included a section consisting of *unbiased* recommendations and/or suggestions about the topic.
- _____ I have avoided all fancy fonts, drawings, or decorations.
- _____ I have used a simple, clear, and easy syntax that is accessible to all.
- _____ I had a Spell-checker such as Microsoft Word (or other) review my text for spelling mistakes.
- _____ I had a Spell-checker such as Microsoft Word (or other) review my text for grammatical mistakes.
- _____ I have not infringed copyright laws by using material from other individuals or institutions.
- _____ I hereby attest that the work I am submitting is totally my own to the best of my knowledge.

Student Signature

Date